

EXHIBIT B
BKD Client Portal User Maintenance Form

The BKD Client Portal User Maintenance Form should be completed for new users, changes to existing users and termination of users. The client executive (Owner, CEO, COO, etc.) of the BKD client or, for individuals, the taxpayer must authorize the use of the BKD Client Portal.

New User(s)

Complete for BKD Client Portal user (maximum of 5). Users have access to all documents for the entities indicated.

			<i>BKD Use Only</i>
User Name (Last, First)	User Email Address	Entity Name(s) ¹	GFR Client No. ⁽²⁾

⁽¹⁾Include all entities for which the below authorized signer has authority to grant access and that each listed user may access.

⁽²⁾Include all GFR client numbers for entities designated.

Changes to Existing User(s)

Complete for changes to existing user(s) as required for user name, email address or access to entities.

			<i>BKD Use Only</i>
User Name (Last, First)	User Email Address	Required Changes ⁽³⁾	GFR Client No. ⁽²⁾

⁽²⁾Include all GFR client numbers for entities designated.

⁽³⁾Summarize changes required.

Termination of Existing User(s)

Complete for existing user(s) whose account should be terminated.

User Name (Last, First)	User Email Address

Note: All BKD Client Portal user accounts will be terminated when the BKD Client relationship is terminated.

Client Authorization

Name (Printed or Typed)	Signature	Title	Date

BKD Authorization

Advisor Name ⁽⁴⁾	Date	ECM Support	Date

⁽⁴⁾Represents BKD person who will receive email when a document is uploaded to the Portal by the client.